

TODAY'S TOPIC

myGov website made easy

Thank you for joining us.
We will commence shortly



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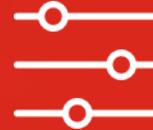
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**CREATING YOUR
MYGOV ACCOUNT**



**LINKING YOUR
SERVICES**



**MANAGING YOUR
SUPER VIA MYGOV**



**HOW TELSTRASUPER
CAN ASSIST**



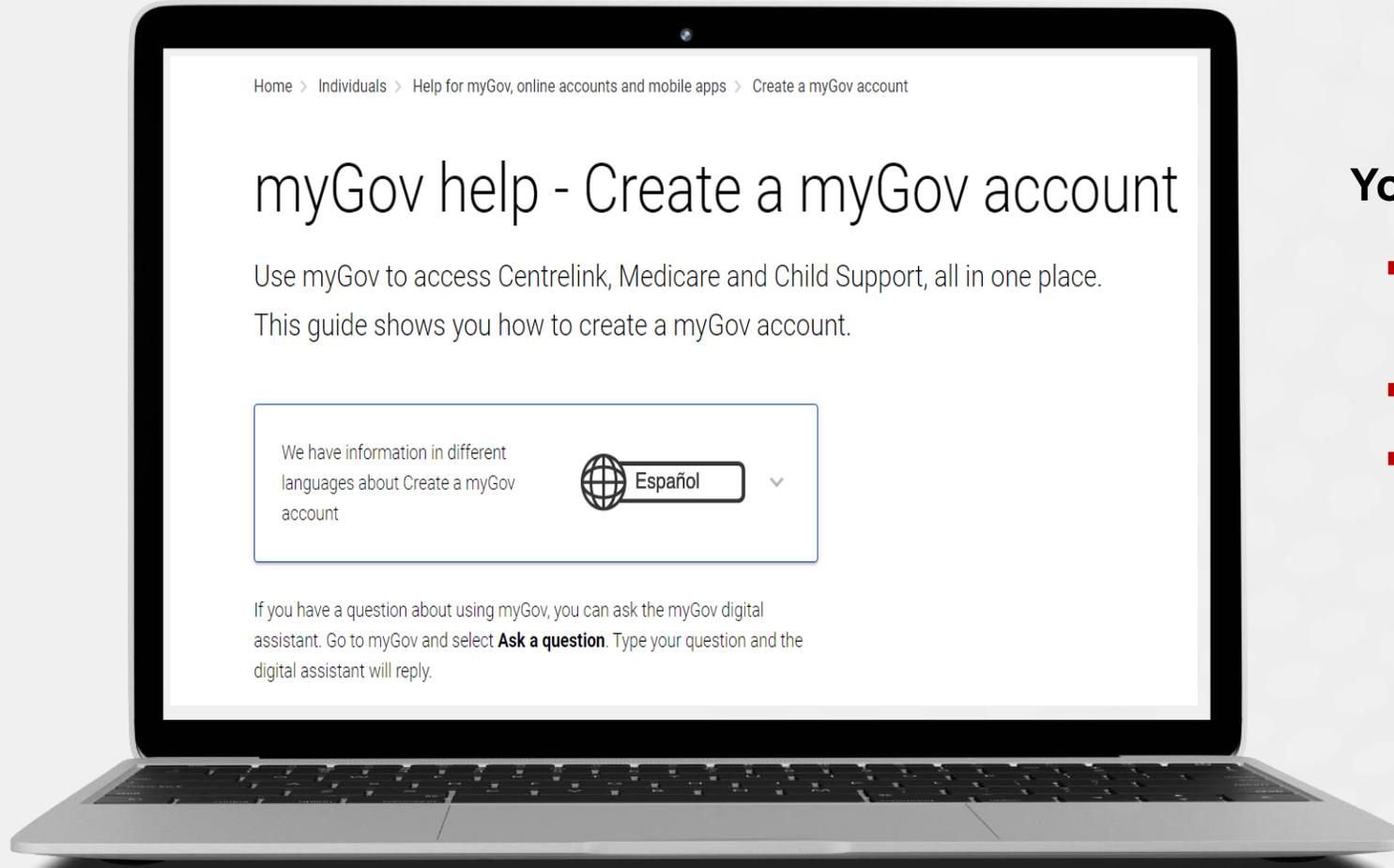
QUESTIONS



CREATING YOUR MY GOV ACCOUNT



Creating your account



Your myGov account will enable you to:

- Lodge and check the progress of your tax return
- Update your personal details
- Find and manage your super

Website : <https://www.servicesaustralia.gov.au/individuals/online-help/create-mygov-account>

Step 1 : Create an account



Sign in to myGov

Using your myGov sign in details

Username or email

[Forgot username](#)

Password
Do not show others your password
 [Show](#)

[Forgot password](#)

Sign in

or

Using your myGovID Digital Identity

You need to [create a myGov account](#), if you don't have one.

What is [Digital Identity](#)? What is [myGovID](#)?

What is myGov?

myGov is a simple and secure way to access online government services.

[Create a myGov account](#) >

Stay up to date on Coronavirus

Go to australia.gov.au for the latest:

- COVID-19 news and updates
- advice from Australian Government agencies.

To create your account, go to my.gov.au and select **Create a myGov account**

Step 2 : Agree to terms of use



Read the Terms of use. If you agree to the terms, select **I agree** to continue.



[< Back](#)

Terms of use

Step 1 of 5

By creating a myGov account, you are agreeing to be bound by the [terms of use](#).

You are also agreeing to how Services Australia collects, uses and discloses your personal information, as set out in the [privacy notice](#).

The terms set out your responsibilities as a myGov account holder and our responsibilities as the service provider of myGov.

By clicking 'I agree', this means you have read and understood the full terms of use and agree to comply with them.

Cancel

I agree

Step 3 : Enter an email address

Each myGov account must have a unique email address. You can't use the same email for two myGov accounts. If you share an email address with someone, only one of you can use it to create a myGov account.



[Back](#)

Enter an email

Step 2 of 5

Enter the email address you will use to sign in to your myGov account. We will email you a code that you will need to enter on the next screen.

We will send an email to this address if you receive a message in your myGov inbox.

Email address

Cancel

Next

Enter your email address only you will use and select **'Next'**

Step 3 : Enter an email address



[Back](#)

Enter code

Step 2 of 5

We sent a code to | **XXXXX** @hotmail.com.

Code

Cancel

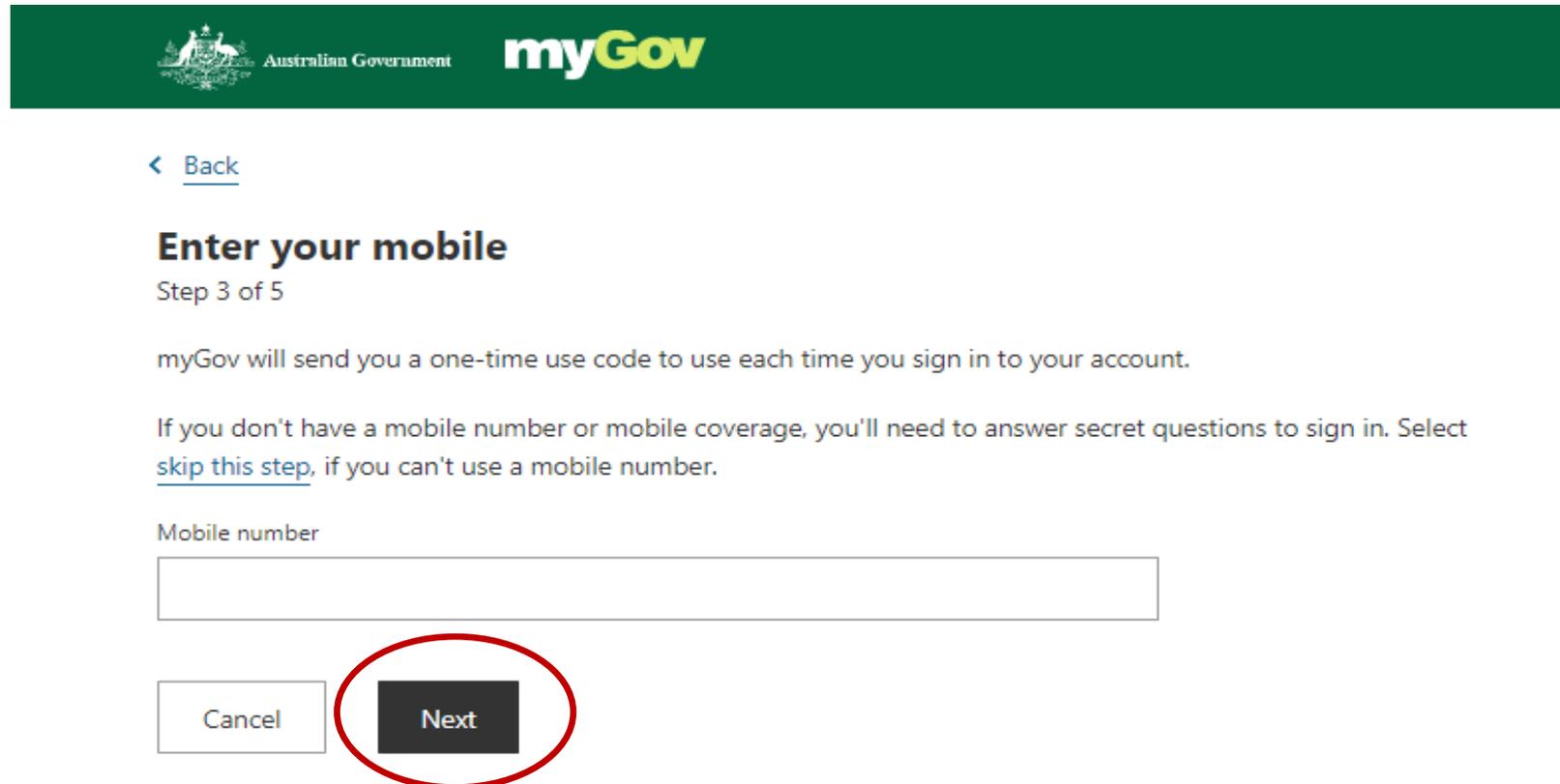
Next

myGov will email you a confirmation code.

Enter the **Code** in the area provided, then select **Next**.

Step 4 : Enter your mobile number

Enter your mobile number to receive security codes via SMS when you sign into your account.



 Australian Government **myGov**

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Enter your mobile

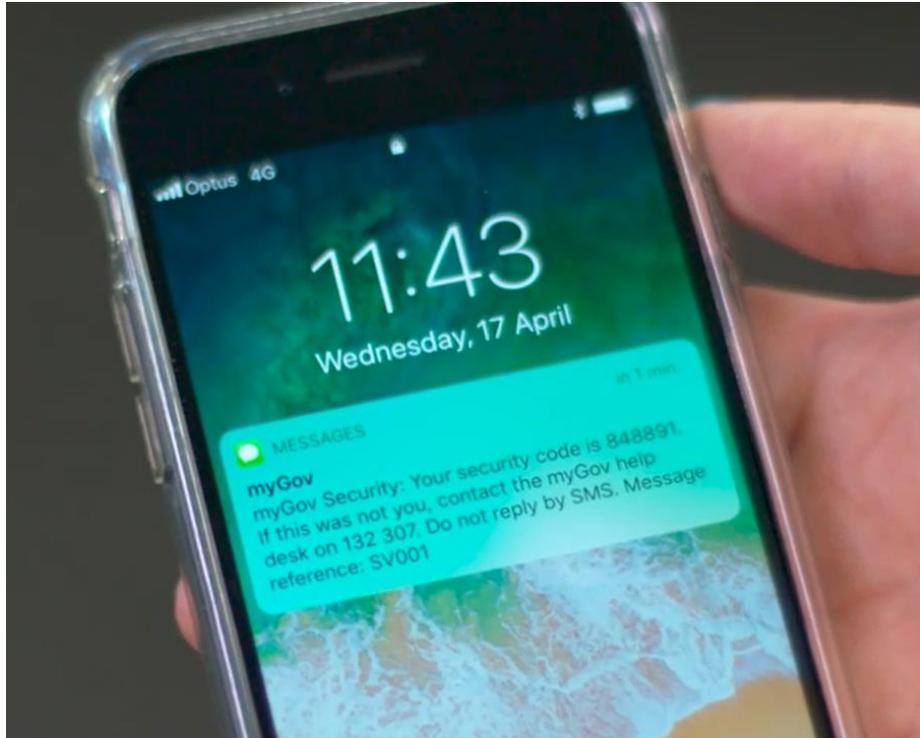
Step 3 of 5

myGov will send you a one-time use code to use each time you sign in to your account.

If you don't have a mobile number or mobile coverage, you'll need to answer secret questions to sign in. Select [skip this step](#), if you can't use a mobile number.

Mobile number

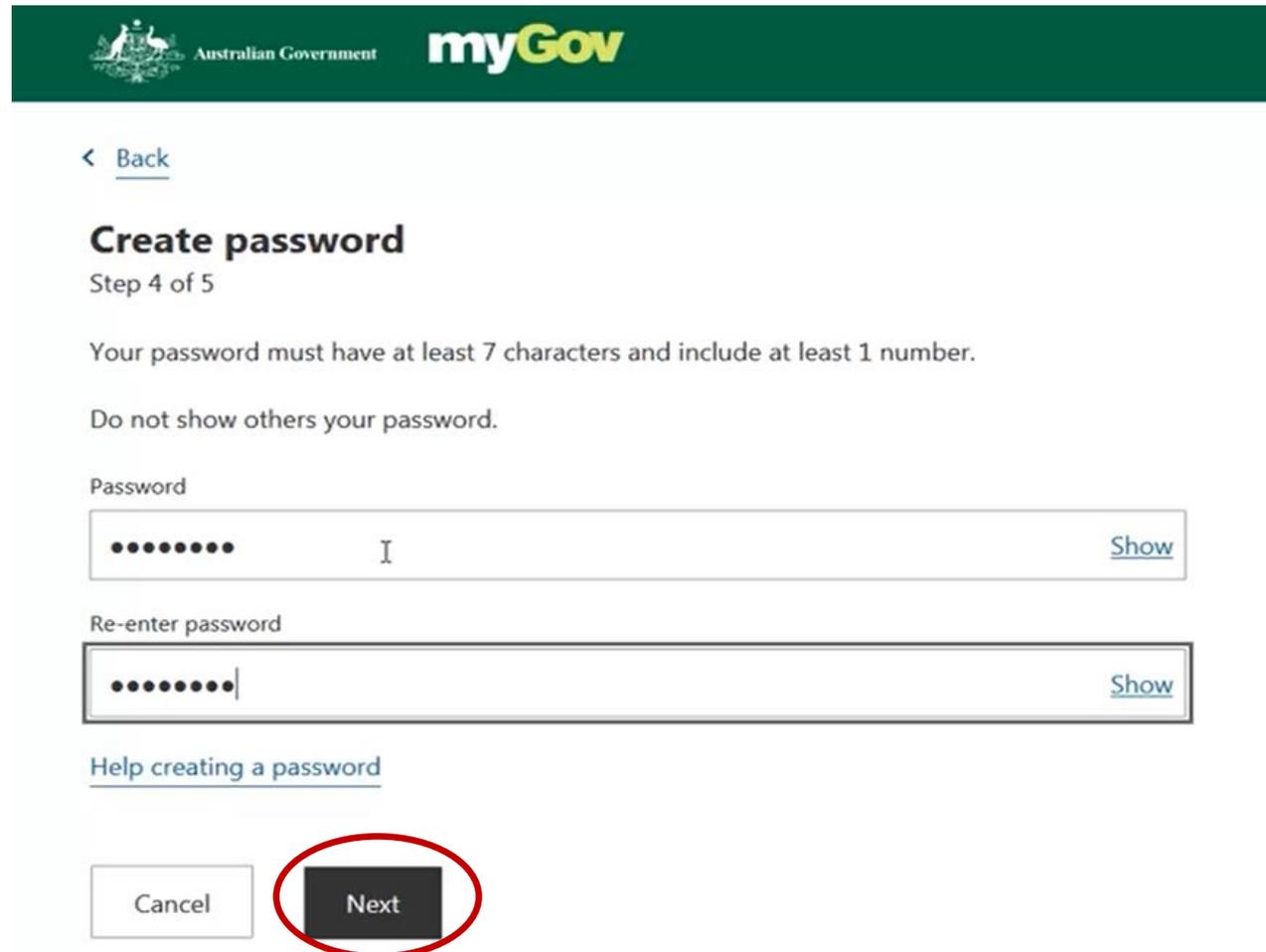
Step 4 : Enter your mobile number



myGov will send you a confirmation code via SMS.
Enter the code and select **'Next'**

Step 5 : Create password

Enter a **Password** and then **Re-enter password**. You can then select **Next**. Your password must have at least 7 characters and include at least one number.



Australian Government **myGov**

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Create password

Step 4 of 5

Your password must have at least 7 characters and include at least 1 number.

Do not show others your password.

Password

 [Show](#)

Re-enter password

 [Show](#)

[Help creating a password](#)

Step 6: create secret questions



[Back](#)

Create secret question 1

Step 5 of 5

Create 3 questions and answers that you can easily answer and others are unlikely to know.

If you need to answer your secret questions in the future, the answers must be an exact match to those you give here.

- What is the name of the first street I lived in?
- Where did I go on my first holiday?
- What was my favourite childhood book?
- What was the first single/album I bought?
- What was the name of my first pet?
- What was the full name of my first boyfriend/girlfriend?
- What was my favourite place to visit as a child?
- Write my own question

Answer

Cancel

Next

Secret questions and answers help keep your account secure. myGov will ask you to create 3 questions and answers only you can answer.

Choose a question from the list or select **Write my own question**.

Choose questions you will remember easily and whose answers are unlikely to change over time.

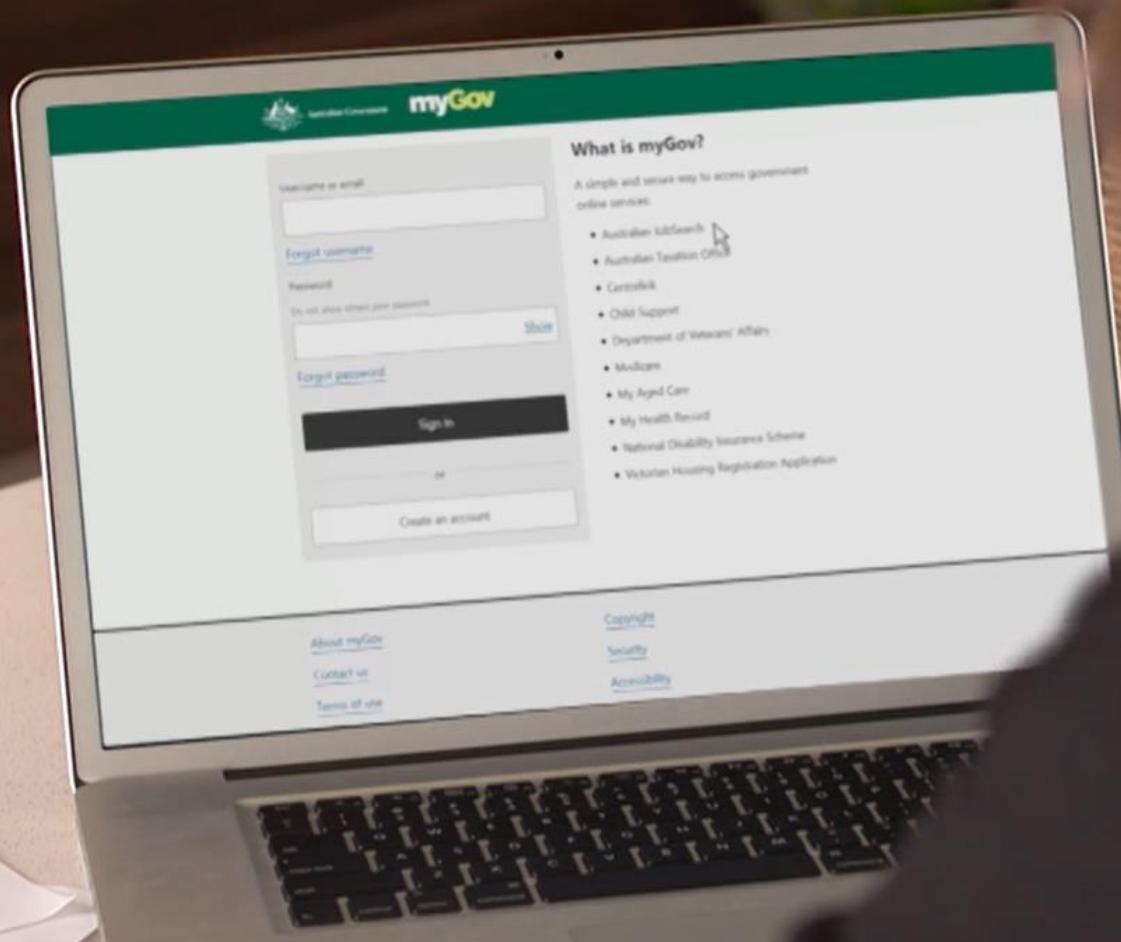
Select **Next** after you enter your answer. Repeat this step to create questions 2 and 3.

Account now created



You've created a myGov account.

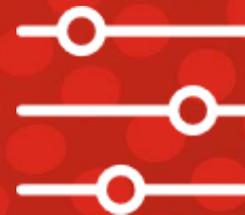
A screenshot of the myGov website showing a success message. At the top is a dark green header with the Australian Government crest and the myGov logo. Below the header, the word "Success" is displayed in bold. A green-bordered box contains a white checkmark icon and the text "Account created". Below this, the text "You can use either of these as your username:" is followed by a bulleted list: "BB12345" and "xxxx @hotmail.com". Underneath, the heading "What to do now" is followed by the text "You can:" and another bulleted list: "link government services to your myGov account", "update your settings to tell us how you want to sign in securely", and "choose whether to receive inbox notifications by text message or email." At the bottom of the screenshot, a dark grey button with the text "Continue to myGov" is circled in red.



Your myGov username will be emailed to you. Keep it somewhere safe for future reference. But you will also have the choice to use your email address or mobile number to log in.



LINKING YOUR SERVICES



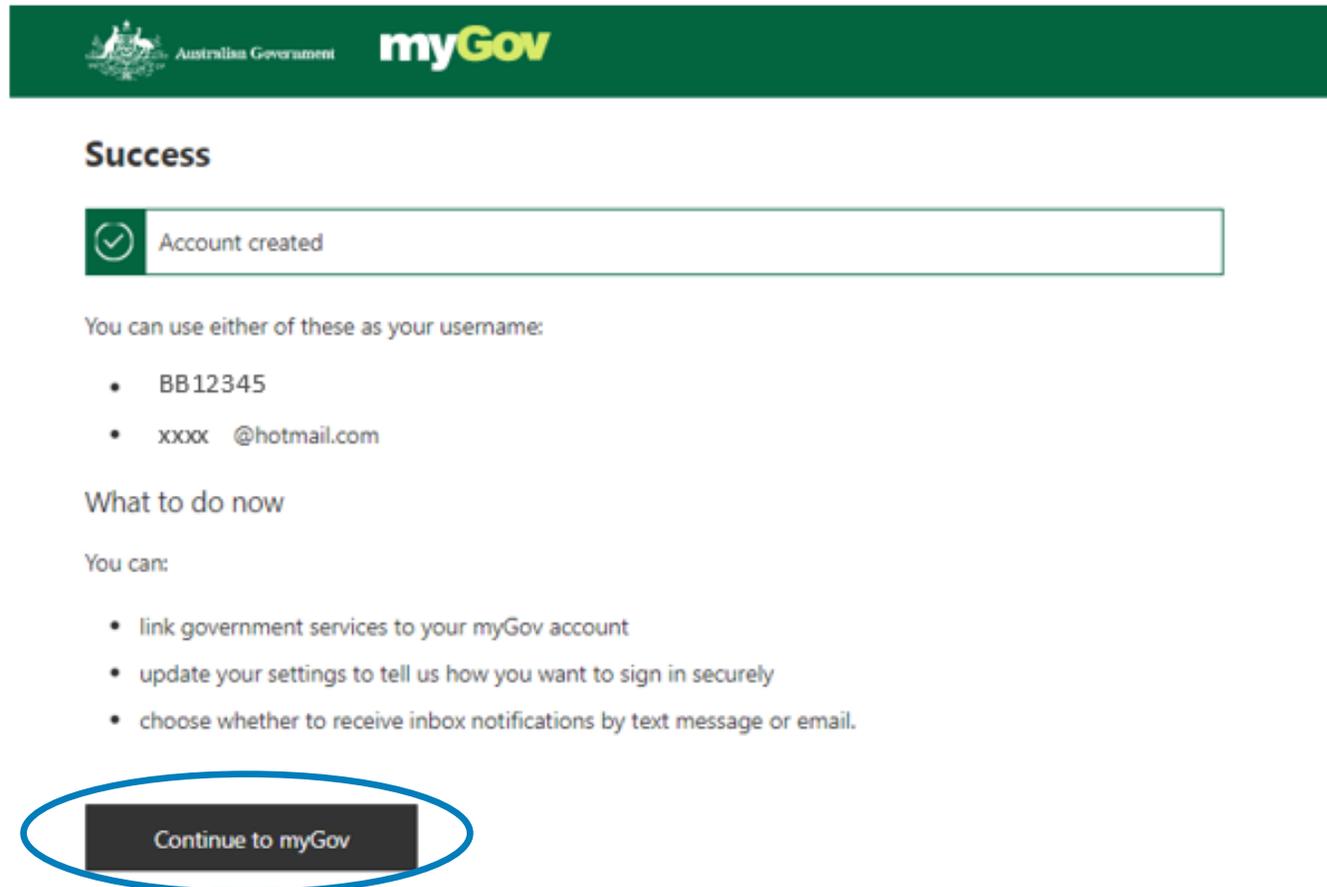
Services you can link

Services you can link to your myGov account:

- Australian JobSearch
- Australian Taxation Office
- Centrelink
- Child Support
- Department of Health Applications Portals
- Department of Veterans' Affairs
- Housing Vic Online Services
- Individual Healthcare Identifiers service
- Medicare
- My Aged Care
- My Health Record
- National Cancer Screening Register
- National Disability Insurance Scheme



How to link your services



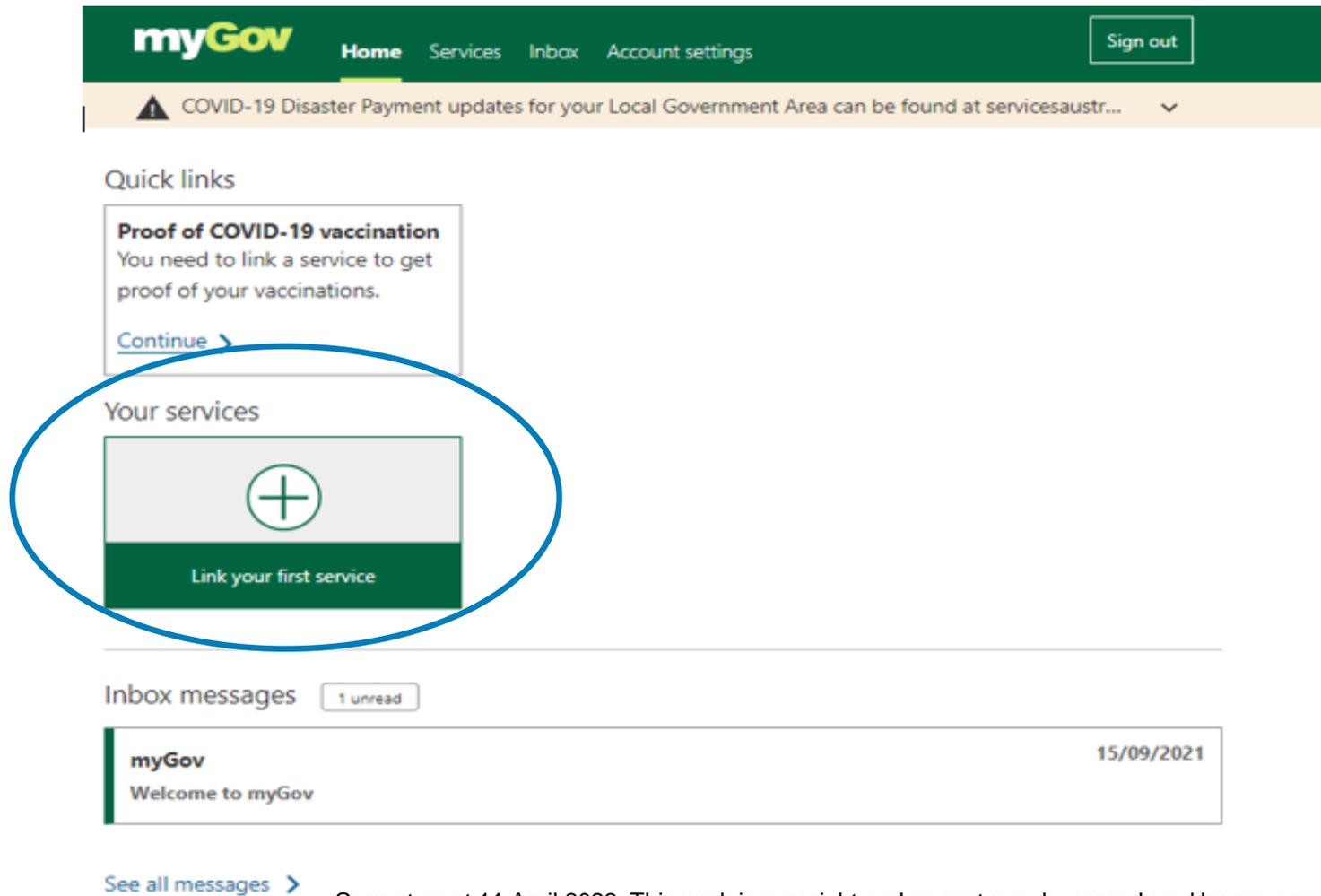
The screenshot shows the myGov website interface. At the top, there is a green header with the Australian Government logo and the myGov logo. Below the header, a 'Success' message is displayed in a green box with a checkmark icon, stating 'Account created'. Underneath, it says 'You can use either of these as your username:' followed by a bulleted list: 'BB12345' and 'xxxx @hotmail.com'. Below this, it says 'What to do now' and 'You can:' followed by a bulleted list: 'link government services to your myGov account', 'update your settings to tell us how you want to sign in securely', and 'choose whether to receive inbox notifications by text message or email.' At the bottom, a dark grey button with the text 'Continue to myGov' is circled in blue.

If you have just created a myGov account, you will be logged in and ready to create the link to the Australian Taxation Office.

Select **Continue to myGov.**

Australian Taxation Office

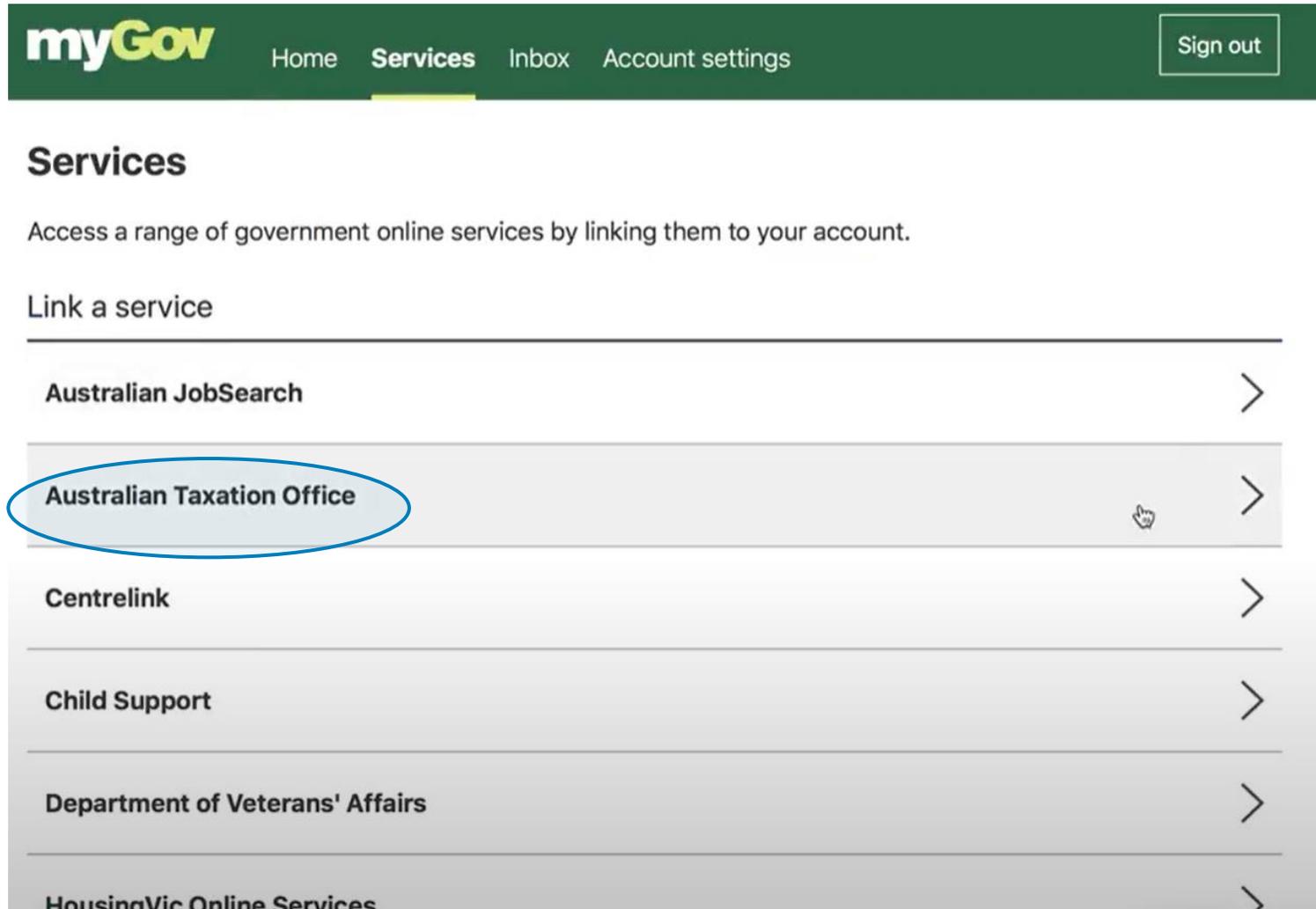
Select **'Link your first service'**



The screenshot shows the myGov website interface. At the top, there is a green navigation bar with the myGov logo and links for Home, Services, Inbox, and Account settings. A 'Sign out' button is located in the top right corner. Below the navigation bar, there is a yellow notification banner about COVID-19 disaster payment updates. The main content area is divided into sections: 'Quick links' with a card for 'Proof of COVID-19 vaccination' and a 'Continue' link; 'Your services' with a large button containing a plus sign and the text 'Link your first service', which is circled in blue; and 'Inbox messages' with a '1 unread' indicator and a message from myGov dated 15/09/2021. A 'See all messages' link is at the bottom left.

Select
'Link your first service'

Australian Taxation Office



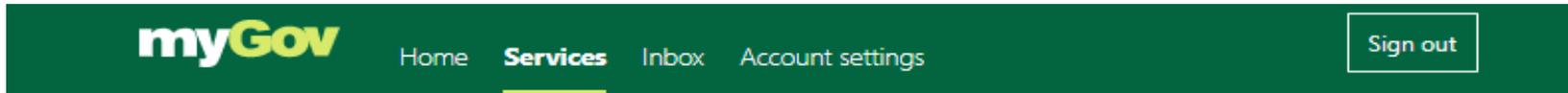
The screenshot shows the 'myGov' website interface. At the top, there is a dark green navigation bar with the 'myGov' logo on the left and a 'Sign out' button on the right. Below the navigation bar, the 'Services' section is highlighted. Underneath, there is a heading 'Link a service' followed by a list of services. The 'Australian Taxation Office' service is highlighted with a blue oval and has a mouse cursor hovering over its right-pointing chevron icon. Other services listed include Australian JobSearch, Centrelink, Child Support, Department of Veterans' Affairs, and HousingVic Online Services.

From the services page, select the service you want to link to from the list. In this example, we'll link the **Australian Taxation Office**

Australian Taxation Office



If you are linking with Centrelink, Medicare or the ATO, you will be asked to agree to myGov storing your personal information. Select **'I agree'** to accept myGov storing your personal information.



Storing your personal details

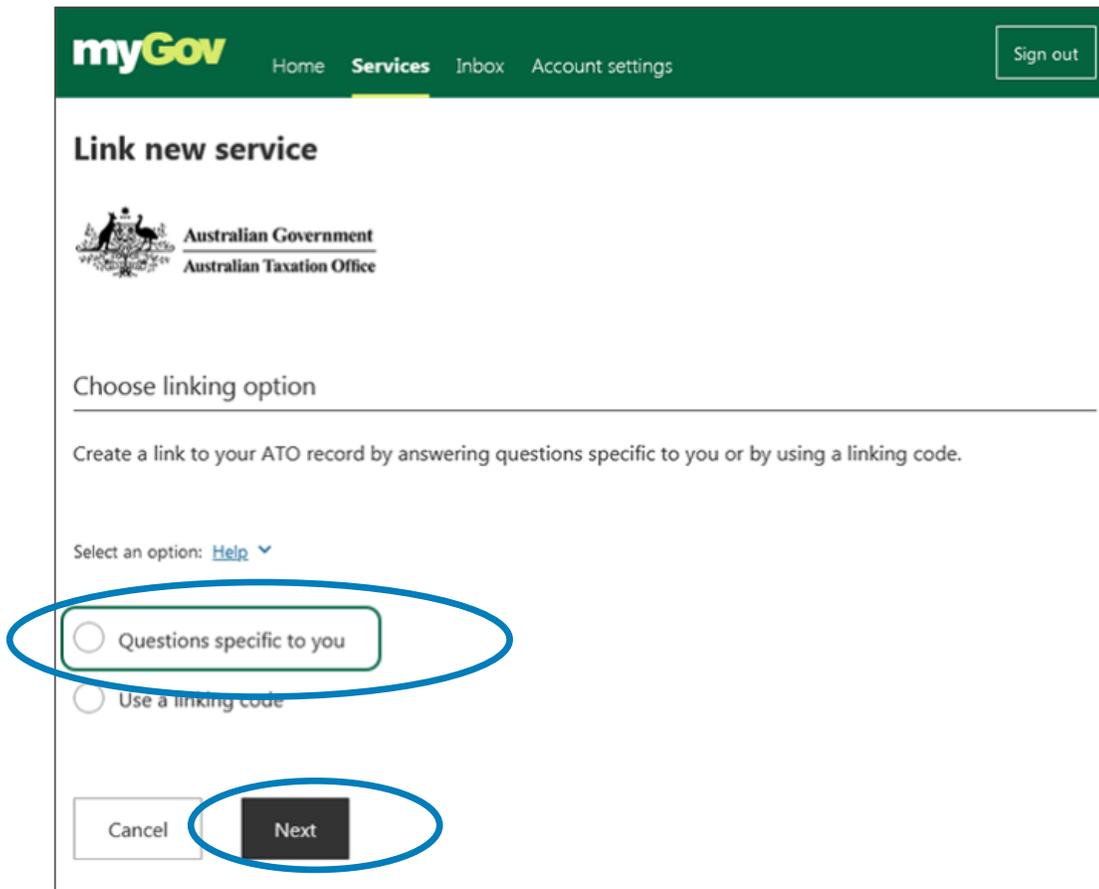
 If you want to link other services in the future, you'll need to record the same legal name with all services.

If you link **Australian Taxation Office**, myGov will record these details from **Australian Taxation Office**:

- Given names
- Family name
- Date of birth

Australian Taxation Office

The quickest way to link your myGov account to the ATO is by answering a couple of questions online. You only need to call the ATO for a linking code if you're new to tax or you don't have enough information to prove your identity online.



myGov Home Services Inbox Account settings Sign out

Link new service

 Australian Government
Australian Taxation Office

Choose linking option

Create a link to your ATO record by answering questions specific to you or by using a linking code.

Select an option: [Help](#) ▾

Questions specific to you

Use a linking code

Cancel **Next**

You will then be asked to choose a linking option. Select **Questions specific to you** and answer 2 questions about information relevant to your tax record.

Then select **'Next'**

Australian Taxation Office

To link your ATO account, you'll need your **tax file number** and details from two of the following documents:

- **Bank account details** – where you receive your income tax refund or that has earned interest in the last two years. You will need the BSB number and account number.
- **PAYG payment summary or income statement from the last two years** — you'll need your gross income.
- **Centrelink payment summary from the last two years** — you'll need your taxable income. If you've been involved with Centrelink, you can get this from Services Australia.
- **Notice of assessment from the last five years** — you'll need both the date of issue and reference number. You will find these details in the top right-hand corner of your notice of assessment.
- **Super account statement from the last five years** — you'll need your member number and super fund's ABN.
- **Dividend statement from the last two years** — you'll need your investment reference number.

Link new service



Your details

First, we need to match your details with your ATO record. Need help? Refer to our [frequently asked questions](#) about linking to the ATO.

Tax file number (no spaces) [Help](#) ▾

Given name (first only) [Help](#) ▾

Family/Surname [Help](#) ▾

Date of birth (dd/mm/yyyy) [Help](#) ▾

DD MM YYYY

- I have read the [ATO terms and conditions of use](#) and [Privacy Notices](#) and declare that I am authorised to access this service for the above tax file number.
- I nominate the Australian Government Department of Human Services on behalf of the Commonwealth of Australia to receive and disclose information about me for the purposes of managing my myGov account.
- I declare that the information is true and correct.
- I agree my myGov inbox will be my address for the ATO to send correspondence. This includes items that may have previously gone to my tax or BAS agent, if I have one. My agent will be able to access my correspondence electronically.

Tick this box to sign this declaration with the identification details you used to login. [Help](#) ▾

I agree to the terms and conditions of use.

Read and agree to the terms and conditions and select **'Next'**

Australian Taxation Office



Questions specific to you

Select an option:

- Notice of assessment (one from the last 5 years)
- PAYG payment summary (one from the last 2 years)
- Superannuation account details (one from the last 5 years)

i To change the question, select a new option from the list of questions above and then click next.

PAYG payment summary details

As an employee, your employer gives you an annual statement showing your total earning and tax withheld for the financial year. These are called payment summaries. You will find these details on a PAYG Payment Summary issued within the last 2 financial years.

Enter the **gross amount** (no spaces or "\$" "." symbols, e.g.

43000) [Help](#) ▾

Answer the required questions, then select **'Next'**

Link new service



Australian Government
Australian Taxation Office

Questions specific to you

A932.25 - One attempt remaining

Information provided does not match the Australian Taxation Office (ATO) records. Select another question or ensure the **bank account details** you are providing is for an account that:

- you received your income tax refund into for the last financial year, or
- is an interest bearing account such as a term deposit or an investment account.

For more information refer to the [ATO frequently asked questions](#).

If you receive an error message at any time, take note of the error code and follow the link provided in the error message for more information.

Australian Taxation Office

myGov Home **Services** Inbox Account settings Sign out

Services

✓ You have successfully linked **Australian Taxation Office** to your myGov account.

✓ Your legal name and date of birth have been added to your myGov account.

Access a range of government online services by linking them to your account.

Your linked services

[Australian Taxation Office](#)

Unlink

Link a service

[Australian JobSearch](#)



[Centrelink](#)



[Child Support](#)



Once you have completed all the requirements, you will have linked your ATO records to your myGov account

Australian Taxation Office



Australian Government
Australian Taxation Office

Return to myGov



Tax
▼

Super
▼

Employment
▼

My profile
▼



For action

- ✓ Lodgments are up to date.
- ✓ Payments are up to date.



Find my TFN



Manage tax returns



View my income statements



Update bank details



Update contact details



Manage my super

You can now manage
your tax and super
online via your ATO
account online



**MANAGING YOUR
SUPER
VIA MYGOV**



Superannuation



Alerts

 **Government support for Coronavirus.** If your circumstances are affected by Coronavirus (COVID-19), you may be eligible for support, such as the COVID-19 Disaster Payment. [Apply for support >](#)

 **Connect your myGovID Digital Identity to your myGov account.** Your Digital Identity is a simple, safe, secure way to prove who you are online. [Connect Digital Identity >](#)
[Remind me later](#)

Quick links

COVID-19 vaccination status
Get proof of your vaccinations.
[Go to Medicare >](#)

Your services


Australian Taxation Office


Medicare

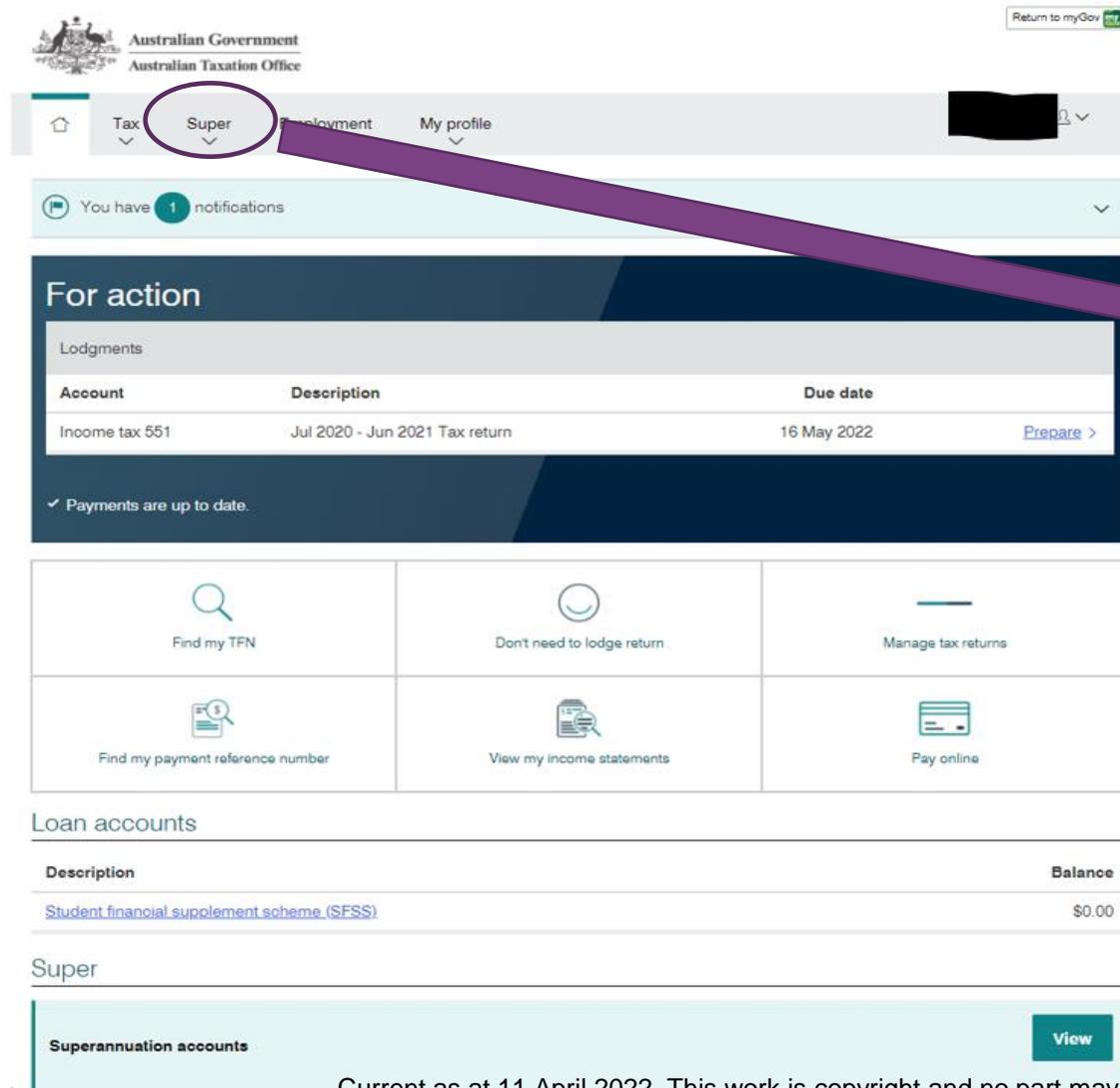
[Link another service >](#)

Inbox messages 9 unread

Australian Taxation Office Your income statement is available	16/07/2021
Medicare Your COVID-19 vaccination status is available to view	23/06/2021
Australian Taxation Office Check your income tax notice of assessment	26/08/2020
Australian Taxation Office Information about your income tax	26/08/2020
Australian Taxation Office Your income statement is available	15/07/2020

Select the **'ATO'** service to view information in relation to your super and tax

Superannuation



Australian Government
Australian Taxation Office

Return to myGov

Home Tax **Super** Employment My profile

You have 1 notifications

For action

Lodgments

Account	Description	Due date	
Income tax 551	Jul 2020 - Jun 2021 Tax return	16 May 2022	Prepare >

✓ Payments are up to date.

Find my TFN Don't need to lodge return Manage tax returns

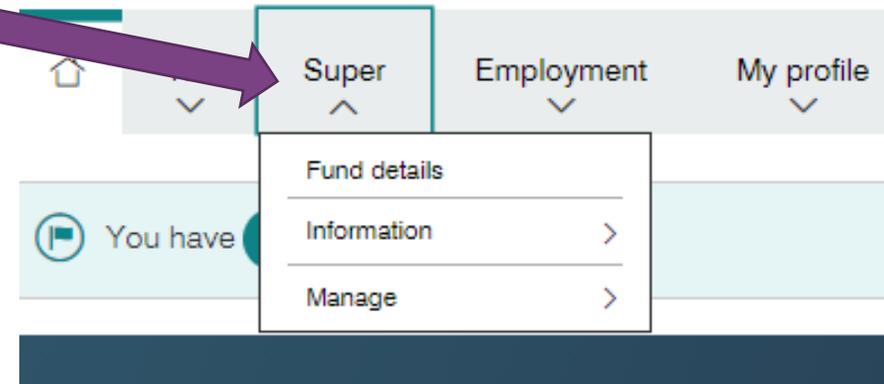
Find my payment reference number View my income statements Pay online

Loan accounts

Description	Balance
Student financial supplement scheme (SFSS)	\$0.00

Super

Superannuation accounts [View](#)



Home Tax **Super** Employment My profile

- Fund details
- Information >
- Manage >

Select the super option to view information in relation to your super

Superannuation



Return to myGov

- Home
- Tax
- Super**
- Employment
- My profile
- Profile icon

Fund details

The super fund accounts shown are based on what has been reported to the ATO by your super fund.

- > The **reported super balance** may be different to your [total superannuation balance](#).
- > If you are considering changing funds or have received an underperformance letter from your fund, [compare super](#).

Account name	Balance	As at
[REDACTED] SERVICE SUPERANNUATION FUND	[REDACTED]	30/06/2021
TELSTRA SUPERANNUATION SCHEME	[REDACTED]	30/06/2021
Reported super balance	[REDACTED]	

Show closed accounts

Print-friendly version

Transfer super

‘Fund Details’ provides details of your super funds that are reported to the ATO. Select the fund you want to view to see further details. This screen also enables you to transfer your super.

Superannuation



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[Super](#)
[Employment](#)
[My profile](#)
██████████

Telstra Superannuation Scheme

Contributions reported by the fund

- > Only contributions paid by an employer from **1 July 2018** are displayed.
 - > Contributions displayed below may not align to employee payslips.
- See help for more information.

Fund transactions - Account ██████████

[Download](#)

86 results: all, receipt date, descending

[Filter](#) ▾

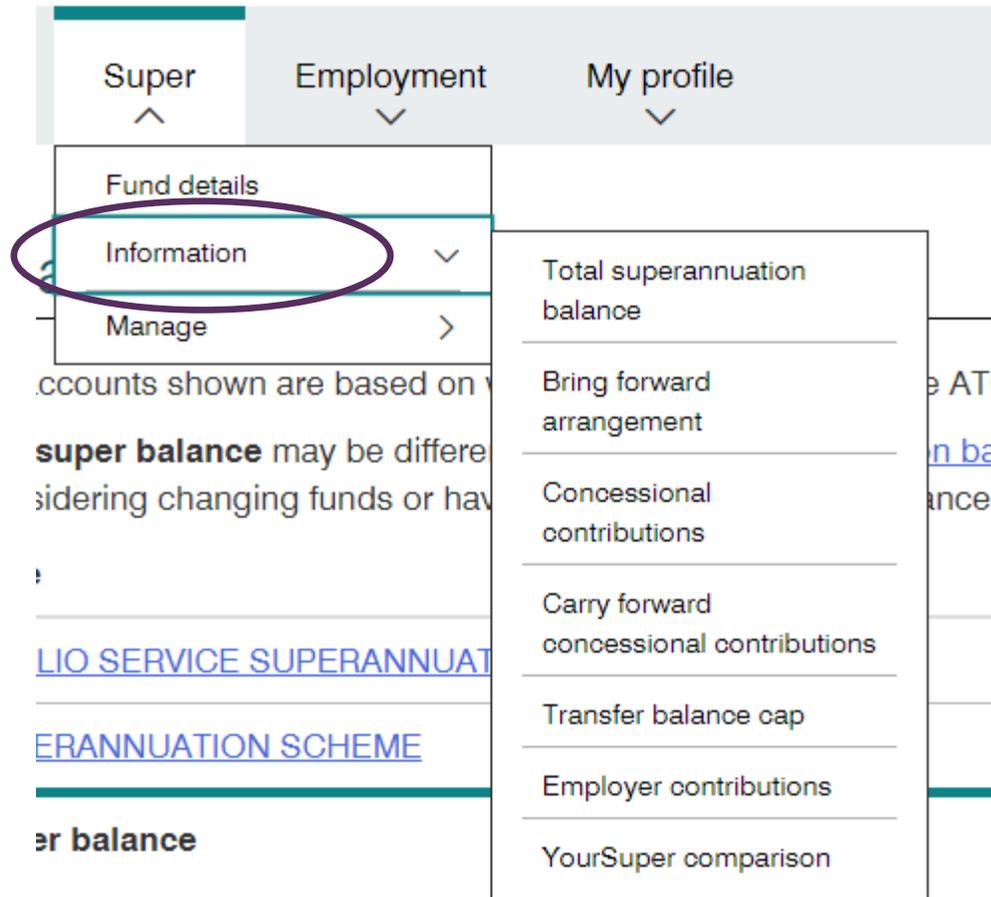
Receipt date	Period	Transaction type	Employer	Amount
05/08/2021	22/07/2021 - 04/08/2021	Super guarantee	TELSTRA SUPER PTY LTD	\$██████
27/07/2021	08/07/2021 - 21/07/2021	Super guarantee	TELSTRA SUPER PTY LTD	\$██████
20/07/2021	01/04/2021 - 30/06/2021	Employer voluntary	TELSTRA SUPER PTY LTD	\$██████
08/07/2021	11/06/2021 - 07/07/2021	Super guarantee	TELSTRA SUPER PTY LTD	\$██████
24/06/2021	10/06/2021 - 23/06/2021	Super guarantee	TELSTRA SUPER PTY LTD	\$██████
10/06/2021	27/05/2021 - 09/06/2021	Super guarantee	TELSTRA SUPER PTY LTD	\$██████
01/06/2021	01/04/2021 - 31/05/2021	Employer voluntary	TELSTRA SUPER PTY LTD	\$██████
27/05/2021	13/05/2021 - 26/05/2021	Super guarantee	TELSTRA SUPER PTY LTD	\$██████
13/05/2021	29/04/2021 - 12/05/2021	Super guarantee	TELSTRA SUPER PTY LTD	\$██████
11/05/2021	01/04/2021 - 30/04/2021	Employer voluntary	TELSTRA SUPER PTY LTD	\$██████

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Results per page 10

You can view your fund transactions and download a report

Superannuation



The **'information'** section enables you to view your:

- Total superannuation balance
- Bring forward arrangements
- Concessional contributions
- Carry forward concessional contributions
- Transfer balance cap
- Employer contributions
- YourSuper comparison

Superannuation



Total superannuation balance

! Important

- > All data is based on information reported to us by you, or your super funds, and processed through our systems.
- > Decisions made with this information can have tax consequences. Refer to your own records or contact your funds to obtain more up-to-date information. You may also like to seek professional advice.

Your [total superannuation balance](#) is used to determine your eligibility to make contributions, receive co-contributions, and your spouse's eligibility to claim a tax offset for spouse contributions. For self-managed, or small APRA funds, the trustee will also use all members' total superannuation balances to determine whether the segregated assets method can be used to calculate exempt pension income.

Total superannuation balance as at 30/06/2021

\$ [REDACTED]

Current

History

Total superannuation balance details for the current financial year.

Financial year 2020 - 2021	
Type	Amount
Accumulation phase	\$ [REDACTED]
Total superannuation balance as at 30 June 2021	\$ [REDACTED]

Print-friendly version

Your total superannuation balance includes all your superannuation funds and retirement income streams (not just your TelstraSuper account).

If your total superannuation balance is equal to or greater than \$1.7 million at the end of the previous financial year, you are unable to make any further post-tax (non-concessional) contributions.

Superannuation



Australian Government
Australian Taxation Office

Return to myGov

Home Tax Super Employment My profile

Bring forward arrangement

Important

- > All data is based on information reported to us by you, or your super funds, and processed through our systems.
- > Decisions made with this information can have tax consequences. Refer to your own records or contact your funds to obtain more up-to-date information. You may also like to seek professional advice.

You are not in a [bring forward arrangement](#).

Print-friendly version

Bring forward rule^{^#}

If your total super balance is less than \$1.7 million, individuals aged under 67 may be able to make up to three years' worth of post-tax contributions (up to \$330,000^{**}) to their super in a single year.

[^] Subject to the \$1.7 million total superannuation balance cap. Individuals with a total superannuation balance of \$1.48 million or more are not able to utilise the full bring forward rule.

[#] Must be under age 67 at the start of the financial year and meet other eligibility criteria.

^{**} Once you trigger the bring-forward arrangement in a year, any change to the non-concessional contributions cap for the bring-forward period doesn't apply to you. The bring-forward cap amount is set based on the cap in the first year of the period.

Superannuation



Return to myGov

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Profile icon

Concessional contributions

Decisions made with this information can have tax consequences.

The contributions data that appears on this screen has been reported to us by your super fund (or funds), and we have determined them to be concessional contributions.

There is a cap on the amount of concessional contributions you can make to your super fund (or funds) each financial year without paying extra tax.

Financial year
 ▼

i You are within your concessional contributions cap

Annual concessional contributions cap ?	\$27,500.00
Contributions counting towards your concessional contributions cap	\$481.22
Unused concessional contributions cap for this year ?	\$27,018.78

Key messages:

- > You may also have unused [carry forward concessional contributions](#) cap amounts from a previous year (or years)
- > Concessional contributions made to a self-managed super fund will not be displayed until we have received and processed the annual return.
- > Refer to your own records or contact your fund (or funds) (after 31 October) to obtain more up-to-date information. You may also like to seek professional advice.

Concessional contributions include:

- employer contributions;
- salary sacrifice contributions;
- personal deductible contributions;
- insurance premiums paid by your employer.

Superannuation



Carry forward concessional contributions

Decisions made with this information can have tax consequences.

The contributions data that appears on this screen has been reported to us by your super fund (or funds), and we have determined them to be concessional contributions.

Your [total superannuation balance](#) affects your [unused concessional contributions cap](#).

Financial year
 ▼

i You have unused concessional contributions cap. Check if you are eligible.

Total carry forward concessional contributions cap [?]	\$75,000.00
Concessional contributions counting towards your cap [?]	\$35,266.01
Unused concessional contributions cap available to carry forward [?]	\$39,733.99

Key messages:

- > If your Total superannuation balance is:
 - > less than \$500,000.00 on 30 June of the previous financial year, you are eligible to carry forward your unused concessional contributions.
 - > \$500,000.00 or more on 30 June of the previous financial year, you are not eligible to carry forward your unused concessional contributions.
- > If you make concessional contributions in excess of your annual cap for the current year, you may be able to use your carry forward amounts (if you meet the eligibility criteria).
- > Concessional contributions made to a self-managed super fund will not be displayed until reported to us in the annual return.
- > Refer to your own records or contact your fund (or funds) (after 31 October) to obtain more up-to-date information. You may also like to seek professional advice.

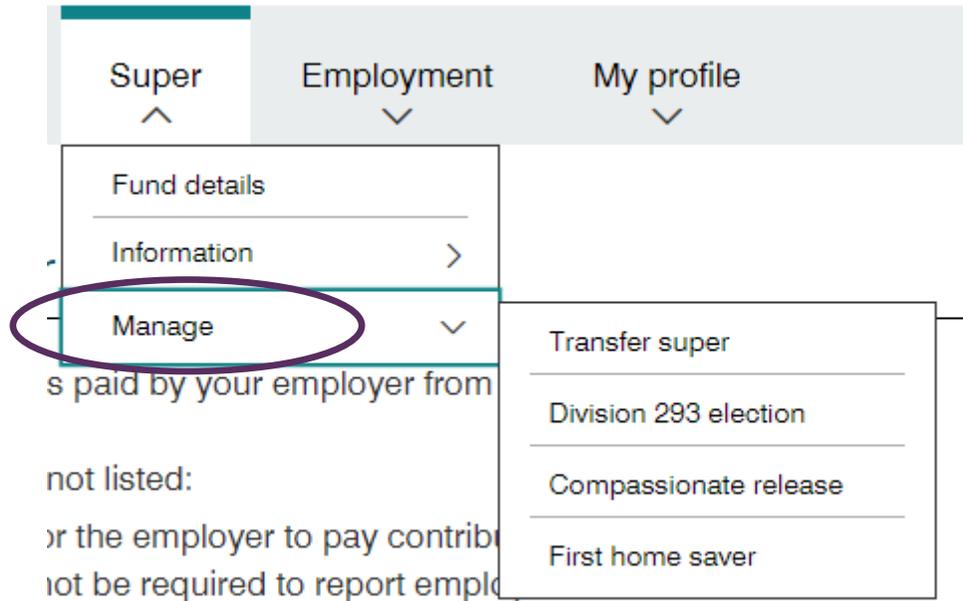
Financial year period	Concessional contributions cap	Contributions counting towards your cap	Unused concessional contributions cap [?]
01/07/2020 - 30/06/2021	\$25,000.00	\$ [REDACTED]	\$ [REDACTED]
01/07/2019 - 30/06/2020	\$25,000.00	\$ [REDACTED]	\$ [REDACTED]
01/07/2018 - 30/06/2019	\$25,000.00	\$ [REDACTED]	\$ [REDACTED]

Data last updated 01 August 2021

Rolling 5-year catch up

If your total super balance is less than \$500,000 as at end of the previous financial year, any unused concessional contributions cap amounts can be carried forward for up to five years before they expire.

Superannuation



The **'Manage'** option, enables you to:

- transfer super
- complete a Division 293 election
- apply for compassionate release
- apply to withdraw super through First Home Saver Scheme



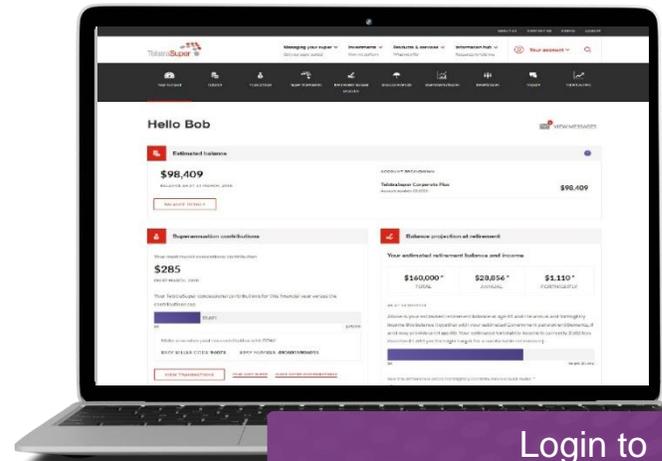
HOW TELSTRASUPER CAN ASSIST



Keeping in touch with your super



- ✓ Update your email address and personal details
- ✓ Check your account balance
- ✓ Review your insurance cover
- ✓ View your nominated beneficiaries and make a non-binding nomination
- ✓ Review your investment options and investment returns
- ✓ Keep track of pre-tax contributions against the concessional contributions cap
- ✓ Review benefit statements
- ✓ View latest contributions and transactions



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Four advice services to empower you



SUPER *sorter*

Simple phone advice and info to max your super.



STEP *it up*

Want to take that next step with your super or finances? We'll find you a simple solution.



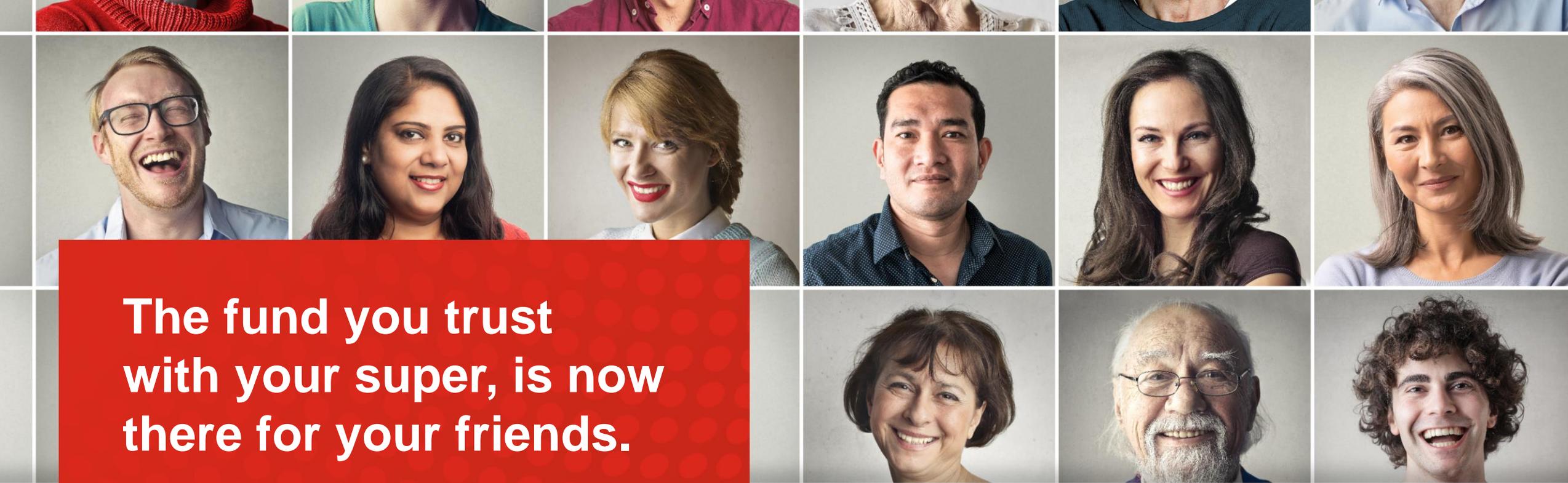
BIG *picture it*

Let's check out your whole financial situation and make a plan.



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Ongoing expert coaching on super and wealth. We'll nudge and encourage you, keeping you on track as life changes.



The fund you trust
with your super, is now
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We'll do the rest.**

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**When we win,
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1300 033 166

8:30am - 5:30pm (Melbourne time) Monday to Friday



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Upcoming webinars

April

- Budgeting & Cashflow – Why they matter
- Insurance 1,2,3
- Complex Contribution Strategies
- Financial Tools at your fingertips

